

Meeting Notes
PTO – December 8, 2017

Attendance: Board Members: Bob Brooks – President, Sue Conrad – Vice President, Suzanne Houck – Treasurer, Beth Wolfgang – Secretary

Parents: Debra Lindsey, Vernell King

Staff: Christina Diaz, Kelly Cassidy, Ms. Powell

Treasury Report: Suzanne Houck

Current bank balance is approximately \$7,396.36 - \$7,500 was given to the school as per agreement.

Fundraisers: Bob Brooks

PDQ Cards:

- There are 45 PDQ cards left to be sold. Cards are \$7 for a \$10 gift card, please see Suzanne Houck or Ms. Romano if the front office to purchase cards.
- Lisa Wolf is still attempting to get more PDQ cards for sale next year.

Cookie Dough:

Fundraiser is completed!

- Discussed whether or not to use the same distributor next year. Also discussed if we should continue using Otis cookies or switch to the new suppliers cookies.
 - Decided we will try to sample the new supplier's cookie brand before switching. Otis cookies may be a better product for the same cost.
 - Continued concerns regarding the distribution this year, we would like to better communicate regarding pickup of orders with our distributor so that we can be better organized and ahead of the game if any items are missing.
 - Agreed to continue to provide the wrapping paper and additional items for order as they were great sellers this year.

Ms. Powell discussed upcoming Pepin activities, Spring 2018

- **Gasparilla Beer Tent** – January 27th – Location will be at Bayshore and Rome this year.
 - Need 50 Volunteers for this event
 - Would like as many volunteers as possible to work the full day (9am-5pm) this would minimize parking issues and make sure the tent was fully staffed at all times.
- **Pepin Golf Tournament** – February 10th – Tournament will be at Saddlebrook this year.
 - Need Volunteers for player Registration (9:30am)
 - Due to the change in venue this year there is an increased cost and the school will not be able to provide the usual player lunch. PTO has been asked if we can help cover the cost of lunch for the players. The cost will be \$2500.00. Tampa PTO members have asked if the cost can be split between our PTO and the Riverview PTO as the event benefits the sports programs for both campuses. We will reach out to the Riverview PTO and make a final decision after they are contacted.

Ms. Diaz discussed the Pepin PTO presence our schools website:

- Pepin PTO is very under represented on the website and we would like to remedy that. Ms. Diaz has suggested posting the PTO meetings and minutes online as well as upcoming events and

what the PTO does to benefit the school. Also adding donation options so that parents, families, individuals can donate via the school website.

- All members present were in favor of increasing PTO's presence on the website.
- Beth Wolfgang will begin emailing the minutes to Ms. Diaz for the site.

PTO PROJECTS:

Flowers for the front:

- Thank you to Sue Conrad and Siam Tashtasn for completing the front flower planters.

Big yearly PTO project:

- Discussed possible projects for this school year. Ideas included:
 - **Installing outdoor speaker system for the court** – The system would be beneficial during outdoor assemblies and events at the school.
 - **Bid for system is \$2702.00**, Mr. Houck will be looking to possibly get some items at a reduced cost.
 - PTO Votes to proceed with this project – unanimous yes.
 - **Installing new raised deck to replace the old deck by the outdoor courts** – The existing deck is showing quite a bit of wear and needs to be replaced. Christina Diaz will send a letter to parents to see if anyone has a contact or runs a business that will be willing to bid out the project.
 - There was very limited response from parents regarding the deck.
 - 1 Bid from Sunbelt Construction was \$60,000 for wood deck and \$75,000 for a maintenance free deck.
 - PTO agrees this is an important project but the cost is beyond our reach this year.
 - Kelly Cassidy will get with some other staff members and look into applying for grants to help cover the cost of the deck.
 - **New American Flag for the school** – Our school is in need of a new American Flag.
 - The cost of a new flag is approximately \$200.
 - Ms. Cassidy will check with her Dad to see if there is a possibility of getting a flag donated. If not PTO will cover the cost of a new flag.
 - **The school needs 2 new vans for transporting students** – Our current vans need replacing, they are in good working condition but have a good bit of wear.
 - The PTO would like to take on this project with the help of the school – this year's goal will be to get at least 1 new van.
 - PTO will sponsor a "Penny War" to get students involved in helping the school
 - Collection Jars will be put into each homeroom and students will be encouraged to bring in their spare change to go toward the purchase of a new van.
 - The homeroom that raises the most money will receive a pizza party. There will be one homeroom winner from Elementary, one from Middle, and one from High school.
 - Fundraiser will begin after Winter Break and will conclude on March 7, 2018 with the pizza party being on March 9, 2018.
 - We will draft a letter to the Pepin families asking each family to donate \$25 per family toward the fundraiser. This is in addition to the Penny Wars.
 - We will also look into getting community sponsors to make or match donations.

Monthly teacher appreciation:

- We will continue providing monthly treats for teachers and staff:

January – Teacher Breakfast

Bob – Bagels, coffee, Juice

Suzanne – Fruit

Beth – Pastries

Debra - Yogurt

February – Maureen Cristal

March – Melissa Holbrook

April – Sue Conrad

Our next meeting will be on January 26, 2018 at 2:00pm