

# PEPIN ACADEMIES



## BOARD OF DIRECTORS MEETING

Pepin Distributing Company  
4121 N. 50<sup>th</sup> Street  
Tampa, FL 33610

**JANUARY 26, 2015**

**MINUTES**

**CALL TO ORDER: 5:35 P.M.**

### **Board Members In Attendance:**

Jeff Skrownek - Present  
Scott Strepina - Present  
Brigitte Shaw - Absent  
Joe Williams - Absent  
Laurel Lee Moore - Present  
Sandra Setin - Absent  
Shelley Sharp - Present  
Stacy Hahn - Present  
Kelsey Lehtomaa - Present  
Brandon Selph - Present  
James Grant - Absent

### **Discussion:**

#### **1. Public Comment:**

N/A

Jeff Introduced new board members

Craig informed the board that Marcos Rodriguez would be leaving to grow in his career and would be starting at Leonard High School. Andrew Carwile will be filling in on an interim position with Dr. Scott assisting.

<p><b>Discussion &amp; Action:</b></p>	<p><b>2. Agenda Accepted</b></p> <p>Brandon Selph moved to approve December agenda 2<sup>nd</sup> – Scott Strepina</p> <p>All in Favor – No Opposed</p>
<p><b>Discussion:</b></p>	<p><b>3. Community Relations Report</b></p> <p>Lauren Bergold went over community relations report. Current events/ activities included:</p> <ul style="list-style-type: none"> <li>• Website is going live on Friday</li> <li>• PSA is on Bright House stations currently</li> <li>• Pepin’s advertisement in the Tampa Bay Parenting Magazine January Education Edition</li> <li>• 2nd Annual Positive Behavior Supports Corp. Home and Community Conference next month. Pepin is sponsoring the event bags with our logo, slogan, and website.</li> <li>• Leadership Tampa Bay will be visiting the school on Thursday.</li> <li>• Gasparilla is this Saturday, January 31<sup>st</sup>.</li> </ul>
<p><b>Discussion:</b></p>	<p><b>4. Finance Report</b></p> <ul style="list-style-type: none"> <li>• Charles Burke went over financial report including specifics on the audit.</li> <li>• Topics Discussed: End of the year deficit projections, improvements in projected revenue from October, using reserves and the penalties associated, and research how we can move funds so they will accrue interest.</li> </ul>
<p><b>Discussion &amp; Action:</b></p>	<p><b>5. Principal’s Report</b></p> <ul style="list-style-type: none"> <li>• Craig Butz presented Principal’s Report</li> <li>• Topics Addressed: <ul style="list-style-type: none"> <li>- Compliance</li> <li>- Enrollment</li> <li>- Recent Events</li> <li>- Upcoming Events</li> <li>- Athletics</li> </ul> </li> </ul>
<p><b>Discussion &amp; Action:</b></p>	<p><b>6. Approval of December Minutes</b></p> <p>Scott Strepina moved to approve the minutes from October 2<sup>nd</sup> – Brandon Selph</p> <p>All in Favor, No Opposed</p> <ul style="list-style-type: none"> <li>• Additional Discussion: Jeff explained that the existing bylaws need</li> </ul>

	<p>to be amended to follow Robert’s Rule of Order. New ad hoc committee created to go through bylaws (Jeff Skrownek, Laurel Lee Moore, and Brandon Selph</p>
<b>Discussion &amp; Action:</b>	<p><b>7.) 2<sup>nd</sup> FTE Out of Field Letter</b></p> <ul style="list-style-type: none"> <li>• There was a discussion on teachers that are out of field and the letters that will be sent home to parents. Approval is needed in order to send letters home.</li> </ul> <p>Brandon Selph moved to accept the Hillsborough Campus 2<sup>nd</sup> FTE Out of Field Letter for K-12. 2<sup>nd</sup> – Laurel Lee Moore</p> <p>All in Favor, No Opposed</p> <p>Brandon Selph moved to accept the Hillsborough Campus 2<sup>nd</sup> FTE Out of Field Letter for Transitional 2<sup>nd</sup> – Scott Strepina</p> <p>All in Favor, No Opposed</p>
<b>Discussion &amp; Action:</b>	<p><b>8. Opt Out of District Comprehensive Reading Plan</b></p> <ul style="list-style-type: none"> <li>• Staff made a recommendation to opt out of the District’s Reading Plan.</li> </ul> <p>Shelley moves to Opt Out of the District Comprehensive Reading Plan 2<sup>nd</sup> – Brandon Selph</p> <p>All in Favor, No Opposed</p>
<b>Discussion</b>	<p><b>9. Riverview Expansion</b></p> <ul style="list-style-type: none"> <li>• There was a discussion on the general ideas of what the Riverview Expansion will entail.</li> <li>• See one-page document from Jeff Skrownek.</li> <li>• Charles Burke also went over financial report that goes over what to expect next year. (including Riverview expansion costs).</li> <li>• Stacy Hahn requested to see prior budget.</li> <li>• All questions should be sent to Jeff Skrownek and they will be sent to Charlie or the appropriate staff member.</li> </ul>
<b>Discussion</b>	<p><b>10. Update on Diploma Options</b></p> <ul style="list-style-type: none"> <li>• Pepin staff is working to gather information on this topic.</li> <li>• On the 19<sup>th</sup> of February they will be meeting with district. Information will be going home. Current seniors have until May to let Pepin know if they want to defer graduation.</li> <li>• Biggest concern is that most of our students come to Transition from district schools.</li> </ul>

<b>Discussion</b>	<b>9. Other Business:</b> <ul style="list-style-type: none"><li>• N.A</li></ul>
	<b>ADJOURNMENT: 7:14 p.m.</b> Brandon Selph moved to adjourn the meeting 2 <sup>nd</sup> – Scott Strepina
	<b>The Next Meeting of Pepin Academies Governing Board will be at 5:30pm on</b>  <b>February 23, 2015</b> <b><u>Pepin Distributing Company:</u></b> 4121 N. 50 <sup>th</sup> Street, Tampa, Florida 33610